

# City of Willoughby Hills

## Interoffice Memo

**Date:** June 18, 2014

**To:** Mayor Robert Weger and Members of City Council

**From:** Frank Brichacek, Director of Finance *FJB*

**Subject:** 2014 Operating Budget Revision -  
Street Construction, Maintenance & Repair Fund 250 – Curtiss-Wright  
Parkway Catch Basin Replacement Project

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This memorandum is a request an increase in the appropriation of the Street Construction, Maintenance & Repair Fund 250 of \$10,800, from \$1,042,200 to \$1,053,000, to provide for the cost of replacing eighteen catch basins on Curtiss-Wright Parkway. These catch basins are in need of replacement because they have collapsed. Street Superintendant Nate Catania has made application to the Lake County Stormwater Management Department for a grant to the City to fully finance this project.

In addition to the requested appropriation change, I will be requesting that the Lake County Budget Commission increase by \$10,800 the estimated resources of the Street Construction, Maintenance & Repair Special Revenue Fund No. 250 once the City is notified that the grant has been awarded. If the grant is not awarded to the City, this project will not be undertaken.

If you have any questions regarding this appropriation change, do not hesitate to contact me. If you have any questions regarding the project itself, please contact Street Superintendant Nate Catania, City Engineer Pietro DiFranco or Mayor Robert Weger.

Attachment

C: Debbie Doles, Assistant Finance Director

**Frank Brichacek**

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**From:** Nate Catania [natecatania@willoughbyhills-oh.gov]  
**Sent:** Monday, June 09, 2014 10:35 AM  
**To:** 'Miller, Tim'  
**Cc:** 'Robert Weger'; 'Frank Brichacek'  
**Subject:** Curtiss-Wright catch basins

Tim,

There are 18 catch basins on Curtiss-Wright Parkway in our City that are collapsing and in need of repair. I have a quote for \$ 8,700.00 for labor and I estimate \$2,100.00 in materials for brick, cement and concrete. Total for Project \$10,800.00. I would like to request funding for this project. Thank you for your consideration.

Nate Catania  
City of Willoughby Hills Service Superintendent